

Legal Clinic Volunteer Lawyer Recruitment 2022/2023

Thank you for your interest in volunteering at our Legal Clinic. We are starting recruitment for our next batch of Volunteer Lawyers for 2023 and would like to share information about this role.

Background

The Women's Care Centre Legal Clinic has a small group of about 15 lawyers who rotate on a yearly rota to provide legal advice, either in-person or remotely.

Role Details

Task Description	<p>To provide clients with legal information pertaining to the situations they describe.</p> <p>To empower women to be able to make informed choices through legal information.</p> <p>To provide women with free legal information and advice through legal clinic sessions, pertaining to (1) issues under Family Law such as matrimonial matters, adoption, children's issues, personal protection orders and divorce; (2) legal issues related to abuse and violence, such as the Protection against Harassment Act; and (3) legal issues pertaining to workplace issues, such as discrimination or harassment.</p>
Skills Needed (You will need to have all these to qualify)	<ul style="list-style-type: none">● Called to the Singapore Bar● Aligned with AWARE values● Experience in practicing Family Law (Syariah or POHA a bonus)● Proficiency in speaking and writing English and preferably at least proficient in one other spoken language: Chinese, Malay or Tamil● Interpersonal and empathy skills (assessed through interview)
Commitment	<ul style="list-style-type: none">● To be a legal clinic lawyer for at least one (1) or two (2) years, conducting at least six (6) sessions a year● To attend and pass one run of AWARE's mandatory volunteer training "Working with Survivors of Trauma"● For new volunteers: To complete the onboarding programme● Volunteers are strongly encouraged to become AWARE members
Tasks	<p>The lawyer can</p> <ul style="list-style-type: none">● Provide legal information on the client's rights and options● Provide information about legal processes (e.g. let the client know where to download the Writ of Divorce template)● Recommend other resources (e.g. LAB)

Restrictions	The lawyer will not: <ul style="list-style-type: none">● Give guidance or advice on the case (ie. recommend a specific course of action)● Recommend private lawyers or firms● Solicit clients by asking for their contact information or giving out their own contact information● See clients that do not pass their conflict-of-interest check
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Interview + Onboarding Process

1. Interview to determine suitability for role
2. Pre-briefing upon signing of volunteer engagement agreement
3. Onboarding session
4. Shadowing and mentoring: You will shadow two sessions and conduct two sessions under supervision in between the months of November and December of 2022 and between January and February of 2023
5. Attend and pass one run of AWARE’s mandatory volunteer training “Working with Survivors of Trauma” in Q1 2023
6. Scheduling for future sessions in 2023

Next Steps

1. **Check that you have met the minimum requirements in the “Skills Needed” row above. If you are missing a requirement, please highlight this to us.**
2. **Fill in this [APPLICATION FORM](#)**
3. **If you are shortlisted for an interview, you will hear from us before 30 November 2022.**

I look forward to any clarifications you have, so that we can help you shape your volunteering journey with AWARE. Thank you so much again for your passion in helping AWARE and the communities we serve.